



KILKENNY SPARTANS VC RISK ASSESSMENT

This risk assessment considers the potential for harm to come to children whilst they are in Kilkenny Spartans VC care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment). Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she

commences as such a provider.

A. Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”)

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsible person	Further action required ...
CLUB AND COACHING PRACTICES				
Lack of coaching qualification	L	Recruitment policy VIA requirements	Board of management	Proof of qualification to be confirmed
Supervision issues	L	Code of conduct KSVC Club constitution	Coaches, volunteers, Board of management	Roster and Communication through WhatsApp group
Unauthorised photography & recording activities	M-during matches L- during training	Photography and Use of Images policy in the KSVC Club constitution, Membership contract	Coaches, Board of management, Parents	Meeting with parents at the beginning of season and follow up email

Behavioural Issues	L	Code of Conduct Safeguarding Level 1 Complaints & Disciplinary policy Club constitution	Coaches, Board of management, Parents	Safeguarding qualification to be confirmed, Signed code of conduct and club constitution.
No guidance for travelling and away trips	L	Child Safeguarding Child welfare policy Registration form	Coaches Board of Management	Parents are responsible for travel of their children to the matches.
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	L	Complaints & Disciplinary procedure/policy in KS constitution Communication	Board of management	All procedures are dealt with in accordance with complaints & Disciplinary procedure/policy in KS VC Constitution and Complaints policy
Complaints not being dealt with seriously	L	Complaints & Disciplinary procedure/policy in KS constitution Communication board	Board of management Coaches	All procedures are dealt with in accordance with complaints & Disciplinary procedure/policy in KS VC Constitution and Complaints policy
REPORTING PROCEDURES				
Concerns of abuse or harm not reported	M	Child Safeguarding Training – Level Designated persons on the communication board Volleyball Ireland Code of Ethics for Young Children, Talk with the YP	Board of Management, DLP, CCO, Coaches, Volunteers	Publicise names of CCOs, DLPs, MP(s) Include in Safeguarding Training (L1) in the sports hall and social media
Not clear who you should talk to or report to	L	Post the names of CCOs, DLPs and MP	Board of Management, DLP, CCO, Coaches, Volunteers	Publicise names of CCOs, DLPs, MP(s)

				Include in Safeguarding Training (L1) in the sports hall and social media
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	M	Supervision policy Coach education	Coaches, Sports hall staff	Coaches will clarify responsibilities before session starts. Players will be aware of the procedures.
Unauthorised exit from children's areas	M	Supervision policy Coach education	Coaches, Sports hall staff	Clarify responsibilities before session starts. Players will be aware of the procedures.
Photography, filming or recording in prohibited areas	M – during matches L- during trainings	Photography policy and use of devices in private zones, Membership contract	Coaches, Sports hall staff Parents	Authorised photographers at all major events
Missing or found child on site	M	Volleyball Ireland code of Ethics Coaches Training	Coaches, Sports hall staff Board of management	Refer to policy and inform Gardai
RECRUITMENT				
Lack of clarity on roles	L	Recruitment policy Kilkenny Spartans Constitution, Child's Welfare policy	Board of management	Check job description Put supervision in place
Unqualified or untrained people in role	L	Recruitment policy Kilkenny Spartans Constitution, Child's Welfare policy	Board of management	Check qualification

COMMUNICATION AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	M	Child Safeguarding Statement	Coaches, board of management	Communicate child safeguarding statement
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitor	L	Child Safeguarding Statement Code of Behaviour Code of conduct Communication board	Coaches Board of management	Coach will communicate child safeguarding statement to the players before each session.
Unauthorised photography & recording of activities	M	Code of conduct Membership contract	All	On going-review
Inappropriate use of social media and communications under 18's	M	Code of conduct Communication board	All	On-going review
GENERAL RISK OF HARM				
Harm not being recognised	M	Safeguarding policy Child Safeguarding Training	Coaches	Kilkenny Spartans Child's Welfare policy and annual coaches informational meeting.
Harm caused by - child to child - coach to child - volunteer to child - member to child	M L L L	Safeguarding policy Child Safeguarding Training	All	Coach will communicate safety procedures and antibullying talks to the players before each session.
General behavioural issues	L	Code of conduct	All	Take disciplinary action where necessary Sign code of conduct

This Risk Assessment document has been discussed and completed by Kilkenny Spartans Management Board on 01 /01 /2023

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

Signed:

Name: Agnieszka Wala

Role: DLP

Date: 02 /01 /2023

Signed:

Name: Joanna Pabian

Role: Chairman

Date: 02 /01 /2023